

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on November 23, 2016 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	C. Santore
R. Delano	A. Zorzi
J. Formisano	R. Smith
J. Santagata	M. Testa Jr.

m/Baker s/Formisano to adopt resolution R-34-2016 appointing Mary Fenselau to the position of Clerk Typist in the Borough of Buena Municipal Utilities Authority effective January 1, 2017 through December 31, 2017. m/passed

Chairman Santagata informed the board that he received an email from Robert Casella of Testa, Heck, Scrocca & Testa stating that he and Michael Testa Jr. both reviewed the bids for the Wood Chips and Liquid Aluminum Sulfate. Both bids are in substantial compliance and can be accepted by the board.

m/Delano s/Baker to award the contract for the Furnishing and Delivery of Wood Chips to Warriner's Construction for the years 2017 & 2018 in the amount of \$30,240.00. m/passed

m/Baker s/Formisano adopt resolution R-35-2016 awarding contract for the Furnishing and Delivery of Wood Chips to Warriner's Construction, Inc. for the years 2017 & 2018 in the amount of \$30,240.00. m/passed

m/Baker s/Delano to award the contract for the Furnishing and Delivery of Liquid Aluminum Sulfate to Univar, USA, Inc. for the years 2017 & 2018 in the amount of \$28,340.00. m/passed

m/Formisano s/Baker adopt resolution R-36-2016 awarding contract for the Furnishing and Delivery of Liquid Aluminum Sulfate to Univar, USA, Inc. for the years 2017 & 2018 in the amount of \$28,340.00
m/passed

Robert Smith of Remington, Vernick & Walberg informed the board that there were questions regarding the meter for the 10" fire line. The original meter that was paid for was not a meter for a fire line. Therefore, there is an additional cost involved in obtaining the meter for a designated fire line. The cost has been forwarded to Teligent and the questions that Jeff Perkins of Teligent, Inc. had have been answered by BBMUA Plant Superintendent, Alan Zorzi.

Robert Smith of Remington, Vernick & Walberg informed the board that the Notice to bidders for the furnishing and delivery of water meters and the furnishing and delivery of Micro C were advertised in The Daily Journal on November 22, 2016 and will be advertised in The Atlantic County Record on November 30, 2016. The bids will be received and opened on Tuesday, December 6, 2016 at 11:00 am.

Edward Walberg of Remington, Vernick & Walberg submitted an engineering services proposal to prepare bid specifications and bidding documents for the servicing of the Authority's belt filter press for a cost not to exceed \$7,250.00. The board questioned whether that should be approved in 2016 if it is a 2017 expense. Therefore, they chose to table this for further discussion and the next meeting in December 14, 2016 so they can speak with the BBMUA Auditor, Steve Testa and obtain his opinion.

Michael Testa Jr. of Testa, Heck, Scrocca & Testa informed the board that he wrote a letter to Kim Miller of Level-1 Construction regarding the surface aeration equipment and recouping the cost of the replacement units. If we do not hear from him by December 1, 2016, Mr. Testa would like to send out a second letter with any updated costs stating that if we do not here from Mr. Miller within 14 business days, we will proceed with legal action.

Plant Superintendent Alan Zorzi informed the board that he emailed price quotes from Bayview Bearing and Falasca Mechanical for the Ovivo SEW gearbox to Robert Casella of Testa, Heck, Scrocca & Testa. Mr. Casella spoke with the BBMUA's auditor Steve Testa and they agree that the mechanical contract with Falasca Mechanical can be utilized to replace the gear unit on the Ovivo aerators. A purchase order has been issued to Falasca Mechanical. Aldo Falasca of Falasca Mechanical provided a copy of their purchase order for the gearbox ordered from Bayview Bearing and it will take approximately 5 weeks to obtain the gearbox. The plan is to replace one gearbox, repair

the gearbox that is removed, replace the other gearbox with the repaired gearbox and then repair the second gearbox and place it on the shelf as a spare.

m/Formisano s/Baker to approve the treasurer's report as read.

m/passed

Secretary/Treasurer Cheryl Santore provided the board with a copy of the check received from Qual-Lynx in the amount of \$1,835.11 for damages less the deductible for the fire hydrant that was hit at 178 Wheat Road. Subrogation efforts are underway in an attempt to recover our entire loss. We are still waiting on one more reimbursement for one other hydrant that was damaged in a motor vehicle accident.

Ms. Santore provided a notice of the regular meetings for the BBMUA for the year 2017 scheduled for the board's approval.

A list of the 2017 holiday schedule for the BBMUA was distributed to the board. These holidays are the approved holidays per the employee contracts and memorandum of agreements. One thing that was pointed out to the board is the Christmas Eve and Christmas Day holidays. Christmas Eve falls on a Sunday and Christmas Day on a Monday. The employees would like to have Monday for Christmas Day and Tuesday for Christmas Eve instead of Friday and Monday for those holidays. The board was fine with this.

Ms. Santore received an email from John Smith of EMEX regarding the BBMUA energy auction for electricity. Due to the meeting on November 9, 2016 having been cancelled and the Thanksgiving holiday, we were unable to hold the energy auction today and will have to hold the auction on December 14, 2016. Therefore, we will have to revert to Atlantic City Electric rates for the month of December 2016 until our new auction rates that we obtain at the auction in December take effect on January 1, 2017.

m/Baker s/Formisano to approve the 2016 MIS service contract with Barber Consulting Services LLC in the amount of \$1,500.00.

m/passed

An email was received from Wes Barber of Barber Consulting Service LLC regarding the implementation of a more secure network environment along with a security configuration approval sheet that needs to be completed and returned. This should seriously decrease the threat of viruses.

The BBMUA will be awarded a 2016 dividend from the NJUAJIF in the amount of \$6,807.30. This is a decrease of \$1,695.82 from the dividend awarded in 2015.

m/Baker s/Formisano to approve issuing safety incentive gift certificates to the BBMUA employees from the annual JIF dividend for 2016. The amount of the gift certificates will be \$100.00 due to good safety experience ratings. m/passed

A letter was received from Jack Kraft of Waters, McPherson, McNeill who serve as bond council for the BBMUA. Mr. Kraft was sharing that his partner, Jason Capizzi, was chosen by The Bond Buyer as one of the winners of its inaugural Rising Starts Award. Jason is one of five attorneys nationwide and the only individual from the State of NJ to win this award. Ms. Santore is writing a letter of congratulations on behalf of the BBMUA board to Mr. Capizzi.

Ms. Santore received an email from Mayor Zappariello stating that he will be appointing a new board member (Jeffrey Johnston) and a new alternate board member (Johnathan Alvarez) at their next regular meeting.

There will be a JIF elected official seminar on Wednesday, December 7, 2016 at Merighi's Savoy Inn from 5:30 to 8:00 pm. Any board members interested in attending please let Ms. Santore know so she can register you for this event.

m/Delano s/Formisano to approve the minutes of the regular meeting held on October 26, 2016. m/passed

m/Baker s/Delano to approve the 2017 Healy Ruff/Eaton service contract in the amount of \$4,516.00 by M & S Service Company, Inc. M & S Service Company is the only company in the surrounding area that can service our equipment. m/passed

Plant Superintendent, Alan Zorzi received an email from Jeff Perkins, Sr. Project Manager from Teligent, Inc. requesting copies of the invoices for the difference of the meter cost of \$11,288.50 to be sent to Frank Galloway. Copies were sent via email on Tuesday, November 22, 2016.

Three quotes were attempted in all of the chemical quotations. The vendors listed below came in with the lowest quotations.

m/Delano s/Baker to purchase Citric Acid from Coyne Chemical in the amount of \$60.57/bag (50lb. bag) m/passed

m/Delano s/Baker to purchase Sodium Hypochlorite from Buckman's Inc. in the amount of \$87.75/drum (55 gal. drum) m/passed

m/Delano s/Baker to purchase Chlorine Gas from Coyne Chemical in the amount of \$244.21/cylinder (150lb. cylinder) m/passed

m/Delano s/Baker to purchase Chlorine Tablets from Coyne Chemical in the amount of \$133.88/pail (55 lb. pail) m/passed

m/Delano s/Baker to purchase Sulfuric Acid from Univar in the amount of \$1.71/gal. m/passed

m/Delano s/Baker to purchase Zeta Lyte 21 polymer from CET in the amount of \$191.40/box m/passed

Please Note: Coyne Chemical bench tested several of their polymers in 2013. It was found that the equivalent dosage to the Zeta Lyte 21, their Zetag 8125 provided a larger faster flock and yielded a faster free-water release with far lower filtrate solids. Coyne provided the MUA with a sample in December 2013. After trying the product in use with our belt filter press it was found to be non-compatible with our process.

On Monday, November 14, 2016 there was a water break on Route 40 by the Budget Lodge. The pump that we have is aged. Mr. Zorzi asked the guys to price a diaphragm pump which is a mud pump. Since we tend to have these breaks in the winter months we obtained a price and Norris Sales came in with the lowest quote in the amount of \$1,553.00. Mr. Zorzi would like the board's approval to purchase this pump.

m/Baker s/Delano to purchase a pump from Norris Sales in the amount of \$1,553.00. m/passed

m/Baker s/Delano to file all correspondence sent out for review without reading number 1 through number 27. m/passed

m/Baker s/Formisano to pay all bills presented for the month of November 2016. m/passed

The next regular meeting will be held on December 14, 2016 at 7:00 p.m.

m/Delano s/Formisano to adjourn the meeting 7:31 p.m.

m/passed

Submitted by
Cheryl Santore-BBMUA Secretary